



June 1, 2011

Dear Private Instruction Parents and Adult Students:

As make-up lessons wind up over the next few weeks, I hope you have had a productive, enjoyable year at Pakachoag. We also hope you will be back to continue lessons in the Fall. This letter explains what you need to do to secure a space for Fall lessons.

### **Make-Ups and Summer Lessons:**

Starting in early June, teachers are transitioning through any make-ups owed and into summer schedules (if your teacher is available). Summer registration forms (distributed by those teachers who are teaching) were due during May; although we may be able to accept late registrations at this time pending schedule availability.

### **How to Make Sure We have Space for You In September:**

Most Pakachoag students choose to continue lessons from year to year – which is definitely ideal recognizing that the musicianship is a long-term commitment. In order to assure you have a place in the September schedules, *you will need to return the attached registration form by no later than Monday, June 20<sup>th</sup>.* After June 20<sup>th</sup>, lesson slots are released and made available on a first come/first served basis. As a courtesy, if you plan not to re-enroll, please e-mail me, Sarah, at [sspakmusic@earthlink.net](mailto:sspakmusic@earthlink.net).

### **Billing and Payment Schedules for 2010-2011:**

Tuition for next year will remain at \$30 per 30 minute lesson with tuition based on an annual 34 week schedule (32 weeks for Monday students). 45 and 60 minute lessons are discounted slightly. Suzuki lessons continue at \$45 per 30 minute lesson /30 min. class combination. A payment outline accompanies this letter as a separate document, outlining pre-registration deposit amounts and a subsequent annual payment schedule based on length of lesson (or, in the case of Suzuki instruction, lesson/class). If you need to pay according to a different schedule due to your financial circumstances, we can be flexible; but please e-mail Elaine Rynders, office manager, at [erpakmusic@earthlink.net](mailto:erpakmusic@earthlink.net) in advance of the Fall semester to make arrangements.

Please watch your e mails later in the summer to stay tuned regarding Fall updates and any scheduling questions which may arise. We wish you a sunny, healthy summer.

Sincerely,

Sarah Smongeski, Executive Director

P.S. *We will begin to feed new students, including new students enrolling for summer lessons, into the fall schedules starting at the end of June – so please do not delay in sending in your paperwork with deposit at this time.*

#### **BOARD OF DIRECTORS**

Patti Verderese,  
*President*  
Joan Butterworth  
Nisha Koshy  
Cocchiarella, Esq.  
Meg Gallo  
Barbara Groves  
Melodie Hanks  
Tom Ingrassia  
Jean Jensensky  
Kallin Johnson  
Julie Kelleher, CPA  
Michael Lapomardo  
Marcia Reich  
Andy Weigl

#### **ADVISORY BOARD**

Madeleine Ahlquist  
Rev. Robert Bachelder  
Catherine Z. Collins  
Barbara Granger  
Catherine  
Hoover-Smith, PT  
Rev. Dennis Knight  
Charles Moser  
Sue Natoli  
Martha Pappas

Sarah Smongeski  
EXECUTIVE DIRECTOR

Kerri Stearns  
MGR. OF SCHOOL  
DEVELOPMENT